



FACTOR

Counseling Services

Lisa Factor, LPCA, NCC

Financial Policy

Session fees are based on a clinical hour, which is defined by insurance providers as 45-50 minutes direct time with the counselor or professional. Clients are typically seen for 60 minutes at the “clinical hour” rate. Session rates are \$125 per hour and all fees are to be paid at each session unless other arrangements have been made. Phone sessions typically last 45 minutes and are charged at the same rate. A credit or debit card must be on file for phone sessions.

If I, the patient, fail to appear for an appointment without a 24-hour notice of cancellation, appointment fees (\$50) will be charged and I will be responsible for payment. I understand that if the clinician agrees to waive the late cancellation fee for a reason that she deems unpreventable, an appointment must be made and completed within 1 week or the late fee will be assessed. If I do not show for a scheduled appointment and have not called to explain the circumstances the full fee for the scheduled time will be charged and must be paid prior to any future services.

I understand that if I am late to a session, that session will end at the time originally scheduled. It is my responsibility to arrive on time.

Services including phone calls, emails, record reviews, and professional consults at times other than the scheduled therapy session are the patient’s responsibility. These services will be billed per quarter of an hour.

I have reviewed this document and understand the contingencies stated above. I give permission to Factor Counseling Services to provide whatever information is necessary to BCBS for payment if filing insurance.

Client Name	
Client Signature	Date